



AT&T Training Announces a Course for **CALNET 2 - ACUS Billing System and CD**



Below is information on a new training course that addresses business needs in your organization.

Course Name: CALNET 2 – MSA 1 & 2 - ACUS Billing System and CD

Course Length: 4 Hours

Target Audience: This class is targeted for the beginner, intermediate, and advanced users. This course is designed for customers whose roles and responsibilities include validating the invoices. e.g. Billing Department, or Accounts Payable person.

Course Description: Training will include viewing invoices, building structures / sub groups within a bill payer, and interaction with the billing system. Navigate through the Calnet CD in order to view and analyze data.

Course Objectives: Successfully navigate through the ACUS Web Site and Calnet CD in order to view and analyze data. Include hands on Training.

Course Content:

- Introduction to ACUS
 - Viewing account hierarchy
 - Payment History
 - Pending Disputes/Status
- Reviewing Invoice
 - Navigating your invoice
 - How to use the search functions.
 - Downloading billing information
- Reports
- CD
 - Introduction to CD and
 - Navigating on the CD to view and analyze data
- Technical Support
 - Contact Information

Course is available: April – September

**Register today to receive notice of classes available in your location:
Calnet_Tech_Support@att.com Or 877-922-5637**



CALNET 2 BILLING SYSTEM WORKSHOPS

ENROLLMENT FORM

STATE AGENCIES ONLY

Please select your preferred date by checking one of the boxes below and complete the information for the attendee. Completed forms can be faxed or the required information can be E-mailed to the following:

Fax: 866-486-0688

E-Mail calnet_tech_support@att.com

For any questions, call 877-922-5637

Each workshop date will have an AM (8-12) and a PM (1-5) session at the location:

2700 Watt Ave, Room 1431

Sacramento, CA 95821

AM-ACUS WEB SITE & CD REVIEW

- ! *Sacramento* – April 24, 2007 AM
- ! *Sacramento* – April 25, 2007 AM
- ! *Sacramento* – April 26, 2007 AM
- ! *Sacramento* – May 2, 2007 AM
- ! *Sacramento* – May 3, 2007 AM
- ! *Sacramento* – May 8, 2007 AM
- ! *Sacramento* – May 10, 2007 AM
- ! *Sacramento* – May 15, 2007 AM
- ! *Sacramento* – May 16, 2007 AM
- ! *Sacramento* – May 17, 2007 AM

PM- ACUS WEB SITE & CD REVIEW

- ! *Sacramento* – April 24, 2007 PM
- ! *Sacramento* – April 25, 2007 PM
- ! *Sacramento* – April 26, 2007 PM
- ! *Sacramento* – May 2, 2007 PM
- ! *Sacramento* – May 3, 2007 PM
- ! *Sacramento* – May 8, 2007 PM
- ! *Sacramento* – May 10, 2007 PM
- ! *Sacramento* – May 15, 2007 PM
- ! *Sacramento* – May 16, 2007 PM
- ! *Sacramento* – May 17, 2007 PM

Name of Attendee:

Title:

Agency Name:

Department:

Phone Number

E-Mail Address: